



# **Wattisham Airfield Childcare Centre**

## **Supporting Children with Special Educational Needs and Disabilities**

All children have the right to a broad and balanced 'Early Years' curriculum and so we aim to provide a rich and stimulating environment for all children including those with special educational needs. This will help support children to reach their full potential in life by finding individual ways to allow children with SEND to scale the EYFS through varied and innovative ways.

Information from the Special Educational Needs and Disabilities Code of Practice 2014 is used to fulfil every child's individual needs.

**Setting SENDco – Sarah Frost**

**Deputy SENDco – Rebecca Broomhead**

### **SENDco Roles and responsibilities**

- Identification of children with SEND
- Co-ordinate day to day provision of education for children with SEND
- Liaise with parents and staff in respect of children with SEND
- Advise and support practitioners within the setting
- Ensure appropriate I.E.P's (Individual Educational plans) are in place and reviewed at least 3 times a year
- Ensure relevant background information of individual children with SEND is collected, recorded and updated
- Observations are being carried out to monitor or record targets
- Liaise with outside agencies to provide support for children with SEND

As a setting we recognise the importance of early identification of any additional needs children may have, so we can offer support needed for the foreseeable future.

Staff are trained to follow the EYFS, (Early years foundation stage) to assist in recognising children's stages of development including the 2 year old check and need for additional support.

The setting provides a broad, balanced and differentiated curriculum for all individual children, using reasonable adjustments where necessary.

We ensure the provision for children with SEND is the responsibility of all staff members by sharing IEP's/Behaviour plan's resulting in a consistent approach.

Guidance is sought by working closely with other professionals to ensure we are offering the correct, effective and positive support for children with SEND.

## **The Graduated approach**

### **Assess**

In identifying a child as needing additional support, the key person working with the SENDco and the child's parents will carry out an analysis of the child's needs. This initial assessment is reviewed regularly to ensure that support is matched to need.

Where there is little or no improvement in the child's progress, outside agencies may be called with parental agreement to support specific needs.

### **Plan**

When it has been decided to provide SEND support, The SENDco, Key person and parents will agree the outcomes they are seeking, interventions and support to be put in place and clear dates for reviews. Plans will take into account the views of the child. The support and intervention provided will be selected to meet the outcomes identified for the child.

Support will be provided by practitioners with relevant skills and knowledge. Any related staff development needs will be identified and addressed.

### **Do**

The child's key person will be responsible for working with the child on a daily basis.

With support from the SENDco, key persons will oversee the implementation of the interventions or programmes agreed as part of SEND support.

The SENDco will support the key person in assessing the child's response to the action taken and advising on the effective implementation of support.

### **Review**

The effectiveness of the support and its impact on the child's progress will be reviewed in line with an agreed date. (This is generally every 6 weeks)

Working with the parents, Key person and SENDco the impact and quality of the support will be evaluated taking into account the views of the child. Agreements will be made of any changes to the outcomes and support for the child in light of the child's progress and development.

Parents are informed at all stages of the assessment, planning, provision and review of the children's education.

### **Parents- How are you involved?**

Partnership with parent's play's a key role in promoting co-operation between parents, Wattisham Airfield Childcare Centre and outside agencies. This is important in enabling children with SEND to achieve their potential.

The SENDco actively seeks to work with parents and values the contribution they make. On admission parents complete a child information form detailing additional needs, specific support required, dietary/health requirements etc. The child information form is updated yearly to enable the setting to be aware of any changes. An 'All about me' booklet is also completed to obtain further information regarding individual children's strengths and interests.

- We offer an open-door policy so parents can discuss any concerns or worries at any time.
- We offer termly parents consultation meetings to review childrens development.
- We provide a range of information regarding SEND either in the lobby or via the SENDco
- We work closely with Robin's children's centre in promoting support and activities to help parents.
- When an I.E.P/Behaviour plan is used to support individual children, parents are involved in the implementation and given a copy with home observation sheets including a date for review.

### **How can you as parents/carers Help?**

- Listen to your child
- Encourage & praise them to keep their self esteem high

- Ask for support and information
- Share as much information with us as possible
- Keep in touch with the setting
- Attend meetings

## **The Local offer**

The local offer is an online tool that provides information to parents about the range of support provided by each individual setting for children with SEND. This can be found at <http://infolink.suffolk.gov.uk>

## **I.E.P's** (Individual education plans)

An I.E.P is a plan to record short term achievable targets to enable the child to progress. Observations are made by practitioners and parents. The plans are continually kept 'Under review' and are formally reviewed around every 6 weeks.

## **Behaviour plans**

Please see Behaviour policy

## **Training**

Our SENDco's both hold a Cache level 5 diploma for the children and young peoples workforce and the lead SENDco regularly updates her knowledge by attending regular SEND update meetings in the county.

We offer in house training for practitioners, Volunteers, Students and parents. e.g. Makaton, positive behaviour, EYFS.

## **Specialist facilities and resources provided**

Wattisham Airfield Childcare Centre provides wheel chair access via power assisted double doors at the front of the building which is all one level. Toilets and sinks are at low level for all children to access.

We provide a range of visual resources which include timetables, now and next boards, Picture exchange communication symbols (PECs), labels, choice boards and photographs. A range of books, tactile equipment including textured materials, natural resources and sensory equipment and a dark den. These resources can be used to support all children within the setting. In addition to the above:

- We liaise with outside agencies and professionals for guidance and support. These include the Early years team provided by Suffolk County Council.
- We have links with the feeder school. We discuss transitions and plan for children with any additional needs. Before the start of a new school term the Pre-school room leader joins the children on transitional days at the school and the nursery teacher visits the children in our setting. A transition passport and one page profile is completed for children with SEN.
- Our building has wheel chair access and designated disability parking

## **Complaints**

If you are not happy with our services please speak to the Manager of the setting and/or see our complaint policy.

We monitor and review this policy annually

## **Legal framework:**

- Children and families Act 2014
- Children Act, 1989, 2004,2006
- Every Child Matters: Change for Children 2004
- Race Relations Act 1976 (& 2000 amendment)
- Special Educational Needs and Disability Act 2001( Special Educational needs code of practice 2001)
- The Equality Act 2010 all previous legislation under one law
- Disability Discrimination Act 1995

This policy was adopted for

Wattisham Airfield Childcare

Reviewed and adapted by

SENDco

Held on

Date to be reviewed

June 2018

Signed on behalf of the management  
committee

Name of signatory

Role of signatory (e.g. chair/owner)

**Review dates:**

Date \_\_\_\_\_ signed \_\_\_\_\_

Date \_\_\_\_\_ signed \_\_\_\_\_

Date \_\_\_\_\_ signed \_\_\_\_\_